

## Graduate Student Scholarship Program Application Guidelines

### **IMPORTANT DATES**

Release of Request for Application	December 1, 2021
Deadline for Applications	February 22, 2022
Notification of Successful Applications	April 2022
Funding Start Date	June 1, 2022
Funding End Date	May 31, 2023

Parkinson Society Southwestern Ontario (PSSO) is excited to offer its Graduate Student Scholarship Program (herein the 'Program') as a strategic initiative to encourage young scientists to enter the field of Parkinson's research; and to invest in research and training that offers promise for future work in the area of Parkinson's disease. PSSO intends to provide awards in the amount of up to \$25,000 CDN to outstanding graduate students who meet the eligibility criteria of the Program and who have been approved by the Program's Adjudication Committee.

PSSO invites applications from graduate students committed to conducting Parkinson's research in areas relevant to the treatment of motor and/or non-motor symptoms. This initiative is consistent with, and reflects PSSO's commitment to support research in the Southwestern Ontario region and to foster leadership potential in this area.

### **FUNDS AVAILABLE**

This Program offers awards up to a maximum of \$25,000 CDN to applicants who have been approved by the Program's Adjudication Committee

### **ELIGIBILITY**

- Applications will be accepted from graduate students who are studying at the master's and/or doctoral levels at an approved university or college located in Southwestern Ontario (see list below).

- Applicants must be enrolled in their program full-time from June 1, 2022 – May 31, 2023.
- Successful applicants holding external scholarships while receiving PSSO funds, will receive ONLY a 'top up' to the amount awarded by PSSO. Maximum combined value of **all scholarships** received by applicant will be **equal** to that of the dollar amount awarded by PSSO.
- Recipients of graduate student research funding from PSSO can only receive the funding once during their master's degree and once during their doctoral degree.

### **APPROVED UNIVERSITY & COLLEGES**

University of Guelph	Conestoga College
University of Waterloo	Fanshawe College
Western University	Georgian College
Wilfrid Laurier University	Lambton College
University of Windsor	St. Clair College

### **LOCATION OF TRAINING & SUPERVISION**

Awards granted under this Program shall be held in trust by the Approved Institution at which the approved supervisor of the successful applicant holds a faculty appointment.

Other training locations may be considered by the Program's Adjudication Committee, provided that the facility is an Approved Institution and the research activities fall within the mandate of the Program.

### **REPORTING REQUIREMENTS AND FUNDING TERMS**

PSSO requires successful applicants to submit a Final Progress Report detailing the results of the applicant's progress, in substance and form satisfactory to the PSSO Board of Directors, which shall be submitted to the attention of the CEO, at PSSO's office no later than three months after the termination of the Program. Guidelines and instructions will be provided by PSSO in advance of the reporting deadline.

Successful applicants may also be requested to speak about the project at PSSO educational events.

### **APPLICATION PROCEDURES**

Applications must be completed and submitted to PSSO no later than 4:00 p.m. on February 22, 2022.

Your application will be considered complete once PSSO has received the following items:

1. Completed and signed application form
2. Official transcripts
3. Student's curriculum vitae
4. Two reference letters, including one from the student's current/proposed supervisor

**Incomplete applications or applications received later than 4:00 p.m. EST on February 22, 2022 will not be considered under any circumstances.**

**Application materials (Items 1-3 above) are to be submitted electronically as a single pdf file to Shelley Rivard, CEO, Parkinson Society Southwestern Ontario, [research@pssso.ca](mailto:research@pssso.ca).** Receipt of application will be confirmed.

Applicants do not need to courier any documents to PSSO; however, we ask that you keep the original signed documents which may be requested in the event that your application is successful in the competition.

Reference Letters (Item 4 above) are to be completed by two sponsors. These sponsors should be current/proposed or recent supervisors from the program in which the applicant's training is/was taken. **Reference Letters are to be completed using the provided Referee Ranking Form and electronically submitted by the sponsor to Shelley Rivard, CEO, Parkinson Society Southwestern Ontario, [research@pssso.ca](mailto:research@pssso.ca).** Receipt of letters will be confirmed.

**After submitting your application, should circumstances arise where the project cannot be completed as outlined, Parkinson Society Southwestern Ontario must be contacted in writing, be apprised of the situation and provided any new direction of the project prior to being reviewed.**

Decisions made by the Program's Adjudication Committee are final and not subject to appeal.

Scholarship Program Contact:

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