

Cash & Cheque Donations

Instructions & FAQ



To submit donations this year, please follow the instructions below. If you still have questions, you can reach us at events@pssso.ca or by calling the office at 1-888-851-7376.

Instructions for Submitting Cash & Cheque Donations

1. Ask your donors if they can donate online or write a cheque instead of using cash. Due to the current pandemic, we will **not** accept cash (*instructions on if you receive cash donations are below*).
2. In order for your donors to receive a tax receipt, please ensure that for every cash or cheque donation you fill out a line on your pledge form including their name, address (including postal code), phone number and the amount. If you don't have a pledge form, you can call our office to request one or print a copy from your online participant center.
3. Once you're ready to hand in your donations, tally up your cash donations, keep the cash and write a cheque for the amount. All cheques should be made payable to Parkinson Society Southwestern Ontario.
4. Once you've completed step three, you can then put your pledge form along with all cheques in an envelope and mail it to:

Parkinson Society Southwestern Ontario
123-4096 Meadowbrook Drive
London, ON N6L 1G4

Please note that you do NOT have to wait until you're finished fundraising to send funds into the office. Funds can be sent at anytime – just ensure they are accompanied by a completed pledge form.

If we are able to walk in person together in September as we are planning, there will be volunteers available to collect completed pledge forms and **cheques only**. Please ensure you follow steps 1 through 3 above before bringing any funds to the walk. Volunteers will **not** accept cash.

FAQ's

Q: Do you prefer online donations, wherever possible?

A: Yes! This makes things easier for you and your donor will receive an automatic receipt.

Q: Can I send an etransfer instead?

A: Unfortunately, at this time we cannot accept etransfers for donations. It does not allow us to collect the information we need to process tax receipts.